**汉江师范学院外出招生宣传工作申请表**

年份： 填表时间：

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 学院 |  | | | 负责  地区 |  | | | 生源学校数量 |  | | 计划  时间 | 月 日—— 月 日 | |
| 宣传  人数 |  | | | 交通  工具 |  | | | 经费预算（万元） | 交通： 住宿： 其他： | | | | |
| 招生宣传人员 |  | | 姓名 | | | 性别 | 职务/职称 | | | 联系电话 | | | QQ号码 |
| 负责人 | |  | | |  |  | | |  | | |  |
| 成员1 | |  | | |  |  | | |  | | |  |
| 成员2 | |  | | |  |  | | |  | | |  |
| 计划宣传学校 | | | | | | | 计划时间 | | | 计划建设生源基地学校 | | | |
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| 招办审批  意见 | |  | | | | | | | | | | | |

**汉江师范学院外出招生宣传工作总结报告表**

年份： 填表时间：

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| 学院 |  | | 负责  地区 |  | | 生源学校  数量 | |  | | 执行  时间 | | 月 日—— 月 日 | | | |
| 宣传人数 |  | | 交通  工具 |  | | 经费使用（万元） | | 交通： 住宿： 其他： | | | | | | | |
| 招生宣传人员 |  | 姓名 | | | 性别 | | 职务/职称 | | | | 联系电话 | | | QQ号码 |
| 负责人 |  | | |  | |  | | | |  | | |  |
| 成员1 |  | | |  | |  | | | |  | | |  |
| 成员2 |  | | |  | |  | | | |  | | |  |
| 走  访  中  学 | 学校名称 | | | | 走访时间 | | | | 宣传学校主要联系人 | | | | 联系电话 | | |
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| 意见  与  建议 |  | | | | | | | | | | | | | |